

# Coach Scholarship and Grants Programme Application Form and Fact File

# Application Form

BEFORE COMPLETING THIS FORM, PLEASE ENSURE YOU HAVE READ THE ACCOMPANYING FACT FILE

## Section 1

Sport / Activity \_\_\_\_\_

Name \_\_\_\_\_

Contact Address \_\_\_\_\_

\_\_\_\_\_ Postcode \_\_\_\_\_

Telephone Home \_\_\_\_\_ Mobile \_\_\_\_\_

E-mail \_\_\_\_\_

## Section 2

### Coaching Status *(please tick)*

Professional Coach *(please supply the name of your employer)* \_\_\_\_\_

Freelance Fitness Coach *(please supply the name of your employer)* \_\_\_\_\_

Volunteer  Teacher  Other *please state* \_\_\_\_\_

Unemployed *(please supply your N.I. Number)* \_\_\_\_\_ Benefits Agency address \_\_\_\_\_

### Coaches Information

Coach Level  Level 1  Level 2  Level 3  Level 4  Other *please state* \_\_\_\_\_

Current Coaching qualifications \_\_\_\_\_

\_\_\_\_\_

Relevant training courses attended and completed within the previous 2 years \_\_\_\_\_

\_\_\_\_\_

Please detail any previous funding received from Glasgow City Council

Date \_\_\_\_\_ Date \_\_\_\_\_ Date \_\_\_\_\_

Course \_\_\_\_\_ Course \_\_\_\_\_ Course \_\_\_\_\_

Where did you learn of the Coach Development Programme? \_\_\_\_\_

### Current Coaching sessions

Sport/Activity \_\_\_\_\_ Venue/Club \_\_\_\_\_ No. hours per week \_\_\_\_\_

Sport/Activity \_\_\_\_\_ Venue/Club \_\_\_\_\_ No. hours per week \_\_\_\_\_

Sport/Activity \_\_\_\_\_ Venue/Club \_\_\_\_\_ No. hours per week \_\_\_\_\_



# Fact File

## What is the Coach Scholarship and Grants Programme?

- A Training Programme/ Grant Scheme designed to meet the needs of coaches, volunteers or potential coaches by providing support towards a programme of education, development and training.

## Eligible?

- This grant is available to coaches and volunteers resident within the Glasgow City boundary working with Clubs or Elite Athletes.
- Individuals wishing to become a coach but require the necessary training and qualifications.
- Individuals who reside outside the city and are members of a Glasgow Club may receive a reduced grant aid.

## Priority?

Priority will be given to coaches and volunteer applicants from areas of Social Inclusion.

Priority will be given to individuals who can ensure the effective delivery of Coaching Programmes to the Council's Target Sports/ Target Groups.

## Ineligible?

For profit individuals or organisations are ineligible for an award.

## What for?

- 1 The grant helps to meet the cost of accredited sports education courses/conferences/seminars and workshops, which are organised or delivered in conjunction with a recognised National Organisation.
- 2 Towards the cost of an individual coach education course or an agreed coach education and training package, to include:
  - travel cost (based on lowest option)
  - accommodation if held outwith Glasgow but within UK
- 3 A reduced amount is available towards cost of courses abroad.

## How much?

- 1 Successful applicants may receive 25%-75% of the total cost of the Coach Scholarship and Grants Programme. Applicants are expected to contribute to the remaining 25% - 75% or seek partnership funding from other sources.
- 2 Successful applicants may receive up to an annual maximum of £300. In certain circumstances where an enhanced Coach Scholarship Programme has been agreed, coaches may be eligible for additional funding.

- 3 Funds will be allocated according to the categories below :
  - i Courses held in Britain - 25% to 75%
  - ii Courses abroad - 15% to 40%Minimum course cost, which will be considered is £20. All fees under £20 should be met by individuals.

## How do you apply?

- 1 Obtain an application from Sport and Recreation, Cultural & Leisure Services, 20 Trongate, Glasgow G1 5ES
- 2 Complete the application form and return it to the address above allowing at least 3 WEEKS before commencing the course/agreed Coach Scholarship Grant Programme.
- 3 **Attach a copy of all relevant course application/booking forms.**

## Further Information

- 1 The offer of award is made BEFORE commencement of any course but the money is released AFTER the claim form, receipts and certificate of attendance has been received by Sport and Recreation, it is therefore important that you retain all these items after completing the course(s).
- 2 Coaches receiving an agreed Coach Scholarship Programme should submit a claim form on completion of each section of their package.
- 3 Written reports (see reverse of Claim Form) are required to support all Coach Scholarship & Grants awards.
- 4 Funds are only released subject to the conditions of award being met. The claim form etc must be submitted WITHIN 2 WEEKS of completing the course/section of Coach Scholarship & Grants Programme.
- 5 Funding from other sources must be identified as this is taken into account when an award is being considered.
- 6 Payment will be made direct to the applicant unless a written request is received for payment direct to the Governing Body or other approved agency.